

# Annual Quality Assurance Report (AQAR)

By  
**Internal Quality Assurance Cell (IQAC)**

Gokhale Education Society's  
Arts, Commerce & Science College,  
Arathi, Shreewardhan – 402110  
District- Raigad

YEAR- 2017-2018

To



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

# Contents

	Page Nos.
<b>Part – A</b>	
1. Details of the Institution	..... 03
2. IQAC Composition and Activities	..... 06
<b>Part – B</b>	
3. Criterion – I: Curricular Aspects	..... 09
4. Criterion – II: Teaching, Learning and Evaluation	..... 10
5. Criterion – III: Research, Consultancy and Extension	..... 12
6. Criterion – IV: Infrastructure and Learning Resources	..... 18
7. Criterion – V: Student Support and Progression	..... 20
8. Criterion – VI: Governance, Leadership and Management	..... 23
9. Criterion – VII: Innovations and Best Practices	..... 29
10. Annexure i- Academic Calendar of the year	..... 30
ii- Analysis of the feedback	... 31

## The Annual Quality Assurance Report (AQAR) of the IQAC- 2017-2018

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2017-18

#### 1. Details of the Institution

1.1 Name of the Institution

Gokhale Education Society's,  
Arts, Commerce & Science  
College, Shreewardhan

1.2 Address Line 1

At/Post - Aarathi

Address Line 2

Near Aarathi Petrol Pump,

City/Town

Shreewardhan- Dist. Raigad

State

Maharashtra

Pin Code

402 110

Institution e-mail address

pringokhalecollegesm@gmail.com

Contact Nos.

02147-223333

Name of the Head of the Institution:

Prin. Dr. S. V. Joshi

Tel. No. with STD Code:

02147-223333

Mobile:

9970395030

Name of the IQAC Coordinator:

Dr. Mrs. K. S. Nazare

Mobile:

9421167667

IQAC e-mail address:

naacaqargcsrn@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

MHCOGN14036

**OR**

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/12/A&A/21.2 dated February 19, 2016

1.5 Website address:

www.ges.acssrn.com

Web-link of the AQAR:

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For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C	1.85	2010	Upto 27/03/2015
2	2 <sup>nd</sup> Cycle	B	2.11	2016	Upto 18/02/2021
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

15/06/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11, Submitted to NAAC on 15/03/2012
- ii. AQAR 2011-12, Submitted Online on 11/01/2013
- iii. AQAR 2012-13, Submitted Online on 10/11/2013
- iv. AQAR 2013-14, Submitted Online on 14/08/2014



DST Star Scheme		UGC-CE
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST <input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/> Any other ( <i>Specify</i> )	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>	

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="20"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text"/> Faculty <input type="text" value="04"/>
Non-Teaching Staff	<input type="text" value="04"/> Students <input type="text" value="01"/>
Alumni	<input type="text" value="02"/> Others <input type="text" value="02"/>
2.12 Has IQAC received any funding from UGC during the year? Yes	<input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="-----"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

<input type="text" value="01"/>	<input type="text" value="--"/>	<input type="text" value="01"/>	<input type="text" value="--"/>	<input type="text" value="--"/>
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Total Nos.            International            National            State            Institution Level

(ii) Themes

‘Application of Green Chemistry for Environment Protection.’

2.14 Significant Activities and contributions made by IQAC

1. Through Staff Academy lectures of faculties are arranged on general and current topics.
2. Various guest lectures are organized for providing additional subject related knowledge to the students.
3. Attempts are made to improve educational qualification of the faculties for which most of the faculties have registered for Ph.D and their work is in progress.
4. Faculties have submitted their Minor Research Projects and work of some faculties is in progress.
5. In order to enhance quality of teaching and learning faculties are motivated to participate in various conferences, seminars and workshops to publish research journals.
6. Students are encouraged and deputed to participate in Yuva Festival, intercollegiate sports and cultural competitions.
7. Proper guidance is provided to the students of M.Com for completing their research projects.
8. Efforts are undertaken to give more emphasis on use ICT in teaching and learning process.
9. Entrepreneurship Development, Job oriented and placement assistance programmes were conducted.
10. Extensions programmes for the awareness and development of the nearby society are organized through NSS unit of the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To enrich the quality of education	<ul style="list-style-type: none"> <li>• Teaching and learning is made more ICT oriented.</li> <li>• Special career guidance is provided to the students to make more career avenues for them.</li> <li>• Evaluation of teaching-learning</li> </ul>

	<p>process is done by the Centralized Internal examination.</p> <ul style="list-style-type: none"> <li>In order to obtain update knowledge and enrich teaching quality teachers have participated in refresher course/orientation course and conferences.</li> </ul>
To inculcate research culture among teachers and students	<ul style="list-style-type: none"> <li>Minor Research Projects are submitted to the University Grants Commission.</li> <li>New journals and periodicals are made available in college library.</li> <li>Faculties are focusing on completion on Ph.D work.</li> <li>Research papers are published in various research journals.</li> <li>Students have undertaken research activity regarding problems and issues related to nearby community.</li> </ul>
To upgrade infrastructure	<ul style="list-style-type: none"> <li>Required changes and modifications are made in infrastructure facilities.</li> </ul>
To enhance talents of the students	<ul style="list-style-type: none"> <li>Excursions, field visits and industrial visits are arranged.</li> <li>Celebration and observance of nationally and internationally important days, National Science Day, Women Day, AIDS Day etc.</li> </ul>
To Create awareness among student regarding social contribution	<ul style="list-style-type: none"> <li>Through NSS, WDC and Cultural Departments Students have actively involved and participated in social activities.</li> </ul>

**\* Attach the Academic Calendar of the year as Annexure.**

2.15 Whether the AQAR was placed in statutory body    Yes     No

Management     Syndicate     y other body

Provide the details of the action taken



# Criterion – I

## 1. Curricular Aspects

### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	-	-	-
PG	02	-	-	-
UG	09	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	12	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options- CBCS

#### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11
Trimester	--
Annual	01

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Syllabus of S.Y.B.A., S.Y.B.Com. and S.Y.B.Sc. is revised from academic year 2017-18

### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	10	01	----	----

2.2 No. of permanent faculty with Ph.D.

02
----

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	02	----	----	----	----	----	----	12	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

-----	----	03
-------	------	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			5
Presented papers	2	16	
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Group Discussion Project assignment and seminar presentation by student is encouraged.
- ICT Based Learning and presentation is practised in all departments for students.
- Demonstration using models, specimens, Charts, Photographs ect. in science subjects are preferred for better grasping by students.
- Role play method are used in classes for effective learning.

2.7 Total No. of actual teaching days during this academic year

248
-----

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Evaluation of students is based on both Continuous Assessment (internal) and the End Semester Examinations (external).
- Regular unit tests and/or surprise tests are conducted after completion of each unit.
- Self Assessment tests were conducted in all departments for evaluating student's performance.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

81%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T. Y. B. A.	14	--	14.29 %	21.43%	---	7.14 %
T. Y. B. Com.	56	--	12.5 %	21.43 %	---	42.86 %
T. Y. B. Sc.	11	--	36.36 %	45.45 %	--	18.18 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC periodically explores avenues to enhance teacher effectiveness through professional skill development training programmes. The College encourages research, publications, paper presentations and participation in international/national/regional workshops, conferences and symposia. Senior faculty and administrative heads discuss future plans of the institution and prepare a road map for quality assurance and enhancement. Review of the functioning of the various units of the College is a part of quality enhancement/sustenance measures like Feedback from students on curriculum, teaching, learning and evaluation.

1. Academic calendar was prepared at the starting of the session to provide a guideline for programs to be conducted throughout the session.
2. Teaching plans are prepared at the beginning of the each semester and submitted to attendance committee at the end of the semester.
3. Orientation programme was conducted for first year students coming from different backgrounds to make them aware of various possibilities and avenues in career so that they may develop vision.
4. Attendance sheets are checked to ensure students attendance and regularity.
5. Guest lectures, field visits and excursions are arranged.
6. Student's academic performance is evaluated by conducting internal assessment.
7. More emphasis is given on use of ICT in teaching and learning process.
8. Feedback from students on curriculum, teaching, learning and evaluation was taken.
9. A very healthy and a cordial rapport is maintained with the Alumni.

## **Criterion – III**

### **3. Research, Consultancy and Extension**

#### **3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

- Staff Academy of the college arranges lectures of faculties on general and current issues. Information regarding Major Research projects/Minor Research Projects and other scheme is provided to the staff so that they will be motivated to undertake various research projects.
- Research cell takes initiative to identify funding agencies for undertaking research and encourages the faculties to apply for the research project. Their performance and progress is monitored regularly to accelerate speed of research.
- Faculties are deputed to participate and publish research papers in various conferences, seminars and symposia at different levels as well as in UGC recognized review journals with good impact factor.
- Besides this, the faculties are also motivated to acquire and improve research qualifications.
- With the coordinate efforts of literature association, students are stimulated to do reviews of the books and literature. Best book review is selected for college magazine and the concerned student is awarded in prize distribution ceremony.
- In order to enhance quality of work, non teaching staff is encouraged to participate in training programme and workshops.
- College librarian is deputed to attend seminar and programme to enrich quality of library services.
- IQAC motivates not only faculties but also students to pursue research about the socio economic problems and issues related to peripheral area.
- Regular guidance is provided to M.Com students to undertake and complete their research projects. They are encouraged to select the research topics on socio-economic problems of surrounding area with a view to make them abreast with the recent advances.
- Departments are encouraged to organize national and international level conference sponsored by the UGC.
- Research center of college maintains and develops research culture so that the research scholars will work enthusiastically. Required research facilities are made available for them for smooth, proper and on time research work.
- Continuous efforts are made to promote the research culture by providing research facilities like SPSS (research facilitator software), free Internet, INFLIBNET, Research journals,

Equipment for Inter-departmental research etc. It has created amenable atmosphere for promoting research culture among students and teachers.

- Takes sincere efforts to promote research culture not only among the faculties but also students. PG students are induced to undertake research project individually and to research on the topics related to problems and issues of Shriwardhan Taluka.
- Faculties are encouraged to submit research projects to funding agencies.
- As per the research need of teachers and students, books, journals, periodicals, equipments, chemicals and glassware are purchased on time. Advanced equipments are made available to the researchers to meet the needs of the new and emerging areas of research.
- Current references, journals and e-journals etc. facilities are made available in college library. The computer and internet facilities are also made available to undertake research work smoothly.

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	02	---	02
Outlay in Rs. Lakhs	Rs. 85000/- Rs. 70000/-	Rs. 160000/- Rs. 60000/-	---	Rs. 85000/- Rs. 70000/-

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	08	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	10	--	--

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

**3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify) <b>University 12<sup>th</sup> Plan Development Grant</b>	18.04.2017	University Grants Commission	1587408/-	1587408/-
Total	--	--	1587408/-	1587408/-

**3.7 No. of books published** i) With ISBN No.  Chapters in Edited Books 

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

**3.9 For colleges**

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number	---	01	---	---	--
Sponsoring agencies	---	University Grants Commission	---	---	--

3.12 No. of faculty served as experts, chairpersons or resource persons-

3.13 No. of collaborations: International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency , From Management of University/College

Total

3.16 No. of patents received this  year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialized	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
---	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides   
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level  National level  International level

3.22 No. of students participated in NCC events:

University level  State level  National level  International level

### 3.23 No. of Awards won in NSS:

University level  State level  National level  International level

### 3.24 No. of Awards won in NCC:

University level  State level  National level  International level

### 3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- World Yoga day was celebrated on 21<sup>st</sup> June 2017. Mr. Babulal Jain, Yogacharya from *Patanjali Yogpith*, was invited and he demonstrated.
- NSS volunteers have taken initiative for cleanliness of Shriwardhan beach. It was a good contribution for cleanliness awareness and tourism development in Shriwardhan.
- During *Shardotsav* ceremony was organised by Public Library of Shriwardhan, students of our college arranged cultural programme on different social issues for the Shriwardhan public on 26<sup>th</sup> September, 2017.
- On 16<sup>th</sup> August, 2017, NSS volunteers' orientation programme was organised by college NSS unit.
- In the duration of 1<sup>st</sup>, July to 7<sup>th</sup> July, '*Wanmohatsav*' was celebrated with the coordinate efforts of Forest Office, Shriwardhan.
- Voters List Renewal programme was organised by Tahasil Office, Shriwardhan in which Shri. K.N. Lahare was present as Nodel Officer on behalf of the college.
- In collaboration with Smile Foundation, Pune, NSS volunteers took Oath for cleanliness and started Shriwardhan beach cleaning campaign on 6<sup>th</sup> July, 2017.
- World Disaster Relief Day was celebrated on 13<sup>th</sup> August, 2017, by college NSS unit.
- On 12<sup>th</sup> September, 2017, Tree Plantation Programme was organised to plant the trees from college road to Arathi Village.
- Road Safety Day was celebrated on 23<sup>rd</sup> September, 2017 with the coordinate efforts of Police Station, Shriwardhan.



- A guidance programme on Waste Management was organised in collaboration with Tahasil office, Shriwardhan on 20<sup>th</sup> August, 2017.
- The pamphlets on water supply and cleanliness issue were distributed in Shriwardhan to generate social awareness.
- A guidance programme was organised on “Women Protection” in which Mrs. Varsha Gosavi from Shriwardhan Police Station (Leader- Damini Group) guided to college students.
- A slogan competition on Swaccha Bharat theme was arranged on 29<sup>th</sup> September, 2017.
- A residential camp was organised at Swami Samarth Sadhana Kendra, Wadghar, by college NSS unit through which various extension programmes were organised.

## Criterion – IV

### Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 Acer	---	Management	5 Acer
Class rooms	3903.17 sq.ft	1701.75	Management	5604.92 sq.ft
Laboratories	1493.82 sq.ft.	---	Management	1493.82 sq.ft.
Seminar Halls	1725.00 sq.ft.	---	Management	1725.00 sq.ft.
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	280	--	College	280
Value of the equipment purchased during the year (Rs. in Lakhs)	4278977.00	--	College	4278977.00
Miscellaneous	--	--	--	--

#### 4.2 Computerization of administration and library

- Office administration is fully computerized.
- Library is fully automated with software “Library Manager 2.0.0”
- Library have access of e-journals and e-books though N-LIST-INLIBNET

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4674	524464.00	276	41373.00	4950	565837.00
Reference Books & other books	3181	1049610.00	62	30189	3243	1079799.00
e-Books (NLIST)	6000	5900	6000	5900.00	6000	11800
e-Journals(NLIST)	97000		97000		97000	
Digital Database(NLIST)	1		1		1	
Journals	21	45231	8	15200	29	60431.00
CD & Video	41	--	--	--	41	--
Others (specify) Thesis			4	--		
Total		1625205.00		92662.00		1717867.00

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Library & Internet	English Language Lab	Research Lab	College Office	Examination	Staff room
Existing	56	13	05	25	01	03	02	00
Added	--	--	--	--	--	--	--	2
Total	56	13	05	25	01	07	03	02

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Free internet facility is available for students and staff.
- Library is fully automated
- Examination result preparation work is automated.
- Office work related with University and UGC are through internet.
- Office routine work and administrative work is fully computerized.
- Audio Visual aids are used for effective teaching, learning process.
- Well equipped seminar hall with all ICT facilities.
- Online Screen marking (OSM) Micro CAP centre is available for university paper assessment.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	59903.00
ii) Campus Infrastructure and facilities	44641.00
iii) Equipments	49950.00
iv) Others(Maintainace of college campus)	76231.00
<b>Total:</b>	<b>230725.00</b>

## Criterion – V

### Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Parents teacher meeting are organized to know parents feedback and suggestions.
- Student's awareness on different topics- Newspaper, Articles, Reference books, Journals, etc.
- Identifies students in need of counseling on general issues specially girls.
- Encourage participation in various co and extracurricular activities.
- Talented students are encouraged to take part in competition organized in other college / institute in sport, speech competition, and cultural activities.
- Scholarship is provided to the economically weaker students under various schemes provided by central and state government.

#### 5.2 Efforts made by the institution for tracking the progression

- Continuous evaluation of student's performance.
- PTA meeting and Alumni meeting for smooth functioning and suggestions.
- Giving informal guidance to the PG students in classroom for NET/SLET/SET & other competitive exams. Etc.
- Generating awareness for progression of higher studies and training for carrier opportunity.
- In-house project and class room seminar are practiced as a part effective teaching learning process.
- Regular feedback helps in tracking progression and redressal of grievances occurred for students.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
392	11	2	0

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%
0	

Women

No	%
0	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
143	20	00	117	00	280	29	28	01	334	00	392

Demand ratio 502:392

Dropout 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

00

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	03	GATE	02	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counseling and career guidance

- Informal department level counseling is done as and when required.

No. of students benefitted

5.7 Details of campus placement

-

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

Sr.no.	Name of Resource Person	Subject
1	Guest lecture by Miss. Sharyu Raut (Dentist) Shreewardhan	Dental health
2	Ad. Mrs. Pragati Potdar, Shreewardhan	Women Rights

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	128	8,53,710/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

### 5.11 Student organized / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

1) Voter registration Abhiyan 2) Swachhta Abhiyan 3) Rode safety 4) Street play 5) Disaster management

5.13 Major grievances of students (if any) redressed: - nil

## Criterion – VI

### Governance, Leadership and management

#### 6.1 State the Vision and Mission of the institution

**Our Vision:** “Education to all”, to fulfill our vision we welcome students from Diverse Background of Rural Community such as Social, Economical, Religion, Cast, and Academic performance.

**Mission:** “To Cater the Educational Needs and Uplift the Socio Economically Weaker, Downtrodden & Backward Section of Rural Community”

#### 6.2 Does the Institution has a Management Information System?

Yes, our Institution precedes the Institutional Management Information System.

The information and working System of the management is like this-

The President → Secretary    Director → (HRM) → Zonal Secretary  
Branch Secretary → Principal

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

We are following the syllabus designed by the Board of Studies, University of Mumbai. Our faculties are attended the various workshops on revised syllabus, time by time and the subject concern.

##### 6.3.2 Teaching and Learning

For effective teaching, we are using traditional teaching tools along with modern tools, like ICT technique, Projects works, student’s seminars, group discussions, study tours, field visit etc. Faculties always attend conferences/workshops and seminars to update their subject knowledge and improve their teaching skills. In order to acquire research experience, the faculties are engaged in Ph.D. work.

Students at Graduation (F.Y.B.A/B.Com/B.Sc.) and Post-graduation level are guided by the faculties for their academic project work. In addition to this, the reference books, Newspaper Articles and Editorials related to the syllabus and to improve students’ co-relations with current knowledge, are displayed through Notice boards.

### **6.3.3 Examination and Evaluation**

We strictly follow the guidelines, regarding examinations, laid down by the University of Mumbai. Students' academic performance is evaluated through internal and external examinations. Examination work is fully computerized. Surprise Tests and Class Tests are also arranged for the purpose of practice of examination. Besides this the evaluation is also done by giving different assignments to the students. Our nine (9) faculties are engaged in Third Year University Online Examination Assessment at college University Micro CAP Center.

### **6.3.4 Research and Development**

Research cell of the college is actively working to improve research experience of the faculties and students. In Botany Research Center of college, newly 04 students have enrolled and their research work is in progress. In this year our 2 students have successfully defended their Ph.D. Viva, and awarded them the same. One student has submitted her Ph.D. thesis.

Faculties are actively engaged in their Ph.D. research which is also at progressive stage. Research papers of the faculties have published in different International and national level research journals approved by UGC and they have presented their research papers in the State, National & International level conferences.

Students are also engaged in their academic projects work and excursions. Our M.Com students have been guided for project work time to time by the faculties.

### **6.3.5 Library, ICT and physical Infrastructure/instrumentation**

Library is partially automated through software 'Library Manager -2.00' Library have access of NLIST –INFLIBNET Database. Library housekeeping activities are almost automated. The college has well established English Language Lab (26+1 computers), accessed with the Linguaphone 21 multimedia software, Seminar- Hall with overhead Projector. Beside this college has well equipped Labs of Chemistry, Botany and Zoology, the Building, Specious Classrooms with electric and fan facilities, Playground and Botanical Garden cultivating with rare medicinal plants.

### **6.3.6 Human Resource Management**

Head of the Institution uses maximum efficiency of the human recourse for the college Development. The training programmes are attended by the faculties for motivational purpose. The internet facility is provided by the college for updating their knowledge.



### 6.3.7 Faculty and Staff recruitment

Central recruitment process is implemented by the Gokhale Education Society. Recruitment is done as per the UGC guidelines; norms of State Govt. and University of Mumbai and the candidates are selected through University Selection Committees' recommendation.

### 6.3.8 Industry Interaction/ Collaboration

We have healthy interaction with different chemical industries. The Industrial visits are organised by the college for additional information, knowledge and guidance. Department of Botany and Zoology organizes study visits at different bio and food cultivation and procession projects. Department of Chemistry organizes study visits at different Chemical and Pharmaceutical industries at the nearby MIDCs.

### 6.3.9 Admission of Students

-We are strictly following the guidelines given by the University of Mumbai and State Govt. of Maharashtra. All students are admitted on the basis of academic record.  
-The admission is open to all students based on first come preferences.  
-The reservation policies are maintained as per the rules and regulations of the State Govt. of Maharashtra and University of Mumbai.  
-Economical backward students are admitted with providing concession/ provision of payment in fees-installment.

### 6.4 Welfare schemes for staff

<b>Teaching</b>	<p>-TA/DA has been given by college to those who participates in the workshop/conference or syllabus modification and paper presentation.</p> <p>-The advance amount is provided whenever demanded for individual needs&amp; familiar development.</p> <p>-The residential facility is also provided by the college to the desired faculties within the college premises.</p>
<b>Non-Teaching</b>	<p>-Advances are given to the non-teaching staff by the college as per their demand.</p>

	<p>-TA/DA is given by college to participating different workshops based on administrative development and expansion.</p> <p>-They are encouraged for adding special training programmes for developing their advance administrative skills.</p> <p>-The residential facility is provided within the college premises.</p>
<b>Students</b>	<p>Various scholarship proposals for the students are forward to the concern office for financial assistance. The economic support is provided through concession/ fees paid in installments. The educational materials and books are given through well-developed library and the spacious reading facilities. The extra lectures are attempted in holidays and college-off timings. The free guidance and lectures have arranged for competitive examinations like MPSC, UPSC, Banking and Social services. Students' medical check-ups are done by organizing medical camps and through special medical expertise.</p>

**6.5 Total corpus fund generated: -**

Nil

**6.6 Whether annual financial audit has been done** Yes  No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	Yes		Yes	
Administrative	Yes		Yes	

**6.8 Does the University/Autonomous College declares results within 30 days?**

For UG Programmes- Yes  No

For PG Programmes- Yes  No

**6.9 What efforts are made by the University/Autonomous College for Examination Reforms?**

University of Mumbai, implementing Credit Based Semester System, decides the date of examination at the end of each semester. The Time-Table and Question papers are provided by the university through digital technology to stop leaks of question paper. All the examination work is completed under the guidance of Controller of Examination, University of Mumbai authorities. The examination reformation is done by University of Mumbai and all the course examination is conducted semester wise. The examinations of Semester I to IV (F.Y. and S.Y.) are conducted by college Exam. Committee and the result are declared with stipulated period.

Online assessment for university T.Y. examination has started in the college campus and the results have declared by the Uni. of Mumbai.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/ Constituent college?**

The University demands the proposal of the colleges those would like to constitute their autonomy in curriculum and working system. The college runs as per the guidelines given by the UGC.

**6.11 Activities and support from the Alumni Association**

Every year our Alumni Association visits to the college and observe the overall development, including examination result ratio. They provided valuable guidance to the students, and share the thoughts for their future and placement awareness. They have made special provision to the T.Y. class students and provided Special Trophy and Certificate to the students who secure 1<sup>st</sup> rank in University Examinations. Those students successfully represented at different college and University level competitions are felicitated by giving Trophy and certificates. Besides this, the college invites different local and renowned personalities on the occasions of College Events and Annual Day and Prize Distribution ceremony. General Medical-Health check-up camp is organised by inviting local medical expert/ Doctors at the beginning of the Academic year.

### **6.12 Activities and support from the Parent- Teacher Association**

- College invites all the parents Meeting to every semester for future plans about students and academic progress.
- Their dynamic communication with administrative staff and offered suggestions and certain ideas which prove beneficial to students and college development.

### **6.13 Development programmes for support staff**

- The medical check-up for staff have been organized.
- For updating advance technological skills and upgraded administrative exercises, the supporting staff has deputed for special trainings.
- On the basis of the performance they are felicitated by the college and Society in special functions.

### **6.14 Initiatives taken by the institution to make the campus eco-friendly.**

- The college has setup solar plants for consumption of less electricity.
- College has established Rain Water Conservation Project to store rain water every year and to increase ground water level and fulfill our needs of water.
- In our college tree plantation activities are regularly conducted every year and maximum students are participated and create awareness among fine environment.
- College Botanical Garden is fully cultivated with medicinal plants which create interest towards the Ayurveda.
- We appealed to the students to keep our campus and classrooms clean and net.

## **Criterion –VII**

### **Innovation and Best Practices**

7.1 Innovation introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Dept. of chemistry has conducted National level conference & published seminar  
Published Research Journal and participation in youth festival in JSM college, Alibag.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

#### **Cultural :**

- Participation of students in Public Library Sharadstav Mahotsav.
- Participation in Intercollegiate cultural competitions.
- Straight play – Women Empowerment & Women Feticide.
- Annual Social gathering – Various competitions such as Rangoli, Mehndi etc.
- Poster, Singing, Group Dance, Group Song, Fancy Dress Competition.
- Celebration of Gandhi Jayanti, Shahu Maharaj Jayanti & National Days.

#### **Sports:**

- Participation in Intercollegiate competition of Kho-Kho , Kabaddi, Volley Ball and other as events
- Annual Sports competitions were organized.
- Regulate Gym for boys & girls.
- Celebration of Yoga-Day.

#### **WDC**

- Department organized “Dental Health “ on 5<sup>th</sup> October 2017 for girls students Dr. Sharayu Raut (Dentist) Shriwardhan was invited for delivering the speech on the care of health and all details about the topic.
- On the dated 8<sup>th</sup> March the department arrange “Poster Exhibition “ and lecture on the topic of “Women Rights” on the occasion of “World Women Day” Ad. Mrs. Pragati Potdar (Shriwardhan) was invited for delivering the speech about the women harassment and women rights.

#### **N.S.S**

- News Papers bags preparation out of unused old papers.  
Total No-45 Paper bags distributed to the guest of college level various function.
- N.S.S volunteers helped local police for smooth conduct of Ganpati Visarjan & Durga Festival.

- Lectures arranged on N.S.S publicity week.
- Lecture on Road safety.
- Lecture on peace and non-violence.
- Lecture on Save water
- Lecture on Energy Conservation
- Rally on Road Safety
- Road Safety Awareness Program
- Lecture on AIDS Awareness
- Rally on AIDS Awareness (AIDS Suraksha Rally)
- Voters Awareness Rally
- Swacha Bharat Abhiyan Rally.

7.3 Give two Best Practice of the institution (please see the format in the NAAC Self-study Manuals)

- Swach Bharat –Swach Shreewardhan
- Straight Show Play - Women Empowerment.
- Exertion Tour of Science stream at Dapoli.
- Voter Awareness Camp.

7.4 Contribution to environmental awareness / protection

- Tree Plantation in College Gate to Arathi.
- Lecture delivered on solid waste management & survey
- Celebrating Vanmahostv & R.F.O
- Clean the Shreewardhan sea beach.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add.( for example SWOT Analysis)

- To conduct the Senior Citizen Melava
- To organize Kanya-Mata Sanman
- To arrange health check up programme from lady doctor about ladies Problems.
- To Publish Interdisciplinary Research Journal
- To encourage the staff for creating and Participating in National & International conferences /Seminars .
- To create awareness about significance of competitive exams among the students.

Dr. Mrs. K.S. Nazare

Signature of the Coordinator, IQAC

Prin. Dr. S.V. Joshi

Signature of the Chairperson, IQAC  
Principal  
Arts, Commerce & Science College  
Shreewardhan, Dist: Raigad

Annexure- I

**Academic Calendar 2017-2018**



MONTH	SR.NO.	TITLE OF THE EVENT
June- 2017	1.	Admission Process, Addressing the F.Y.(Jr. & Sr.) Students
	2.	Term Opening Meeting, Committee Formation & Work Allotment. Preparation of Students' list, Roll Call & Enrolment
	3.	Syllabus Introduction, Time Table, Teaching Plan Preparation. Beginning of Teaching Process.
	4.	Filling of Id. Cards, Library Cards, Addressing by Librarian.
July - 2017	1.	Admission Process, Enrolment & Listing, Scholarship forms
	2.	Planning of Seminar/Workshop/Conference, MRP proposal
	3.	Students Enrolment for NSS. Preparation of NRD-SRD
	4.	Preparation of Youth Festival
August- 2017	1.	Study tour/Industrial Visit & Presentations
	2.	Class level test, allotment of Assignments/Project work/Seminar
	3.	Filling of TY repeaters exam forms.
September-2017	1.	Guest Lecturers
	2.	Class level test, allotment of Assignments/Project work/Seminar
		Assessment of Paper, Preparation of Examination Time table
October – 2017	1.	I <sup>st</sup> Sem Exam paper setting, ATKT Paper setting, Exam
	2.	Paper assessment, Result preparation, University Exam/ Practical exam, Result preparation, Additional exam & result
	3.	Semester End Meeting, ISO Internal Audit, MRM
	4.	NSS Week Celebration
November-2017	1.	Diwali Vacation
	2.	Study tour
December-2017	1.	Sports, Cultural competition, NSS Residential Camp
	2.	Guest lectures, X.Max Vacation
January – 2018	1.	Class level test, allotment of Assignments/Project work/Seminar
	2.	Prize Distribution
February – 2018	1.	Science Day Celebration
	2.	Class level test, allotment of Assignments/Project work/Seminar
March- 2018	1.	II <sup>nd</sup> SEM. Exam/ATKT/Additional/Practical, Univ. EXAM
		Paper assessment, Result preparation, University Exam/ Practical exam, Result preparation,
April -2018	1	Examination pending work, Pre admission preparation.
	2	SEM end Meeting

  
IQAC COORDINATOR

Dr. Mrs. Nazare K. S.

Annexure-II

GOKHALE EDUCATION SOCIETY'S  
ARTS COMMERCE AND SCIENCE COLLEGE

Shriwardhan, Dist-Raigad. Pin code 402110, Tel-02147-223333

(ISO 9001-2008 Certified & Affiliated to University of Mumbai)



**Feedback Form by Student for Institution (Year-2017-18)**

A-Excellence      B- Very Good      C- Good  
D-Satisfactory      E- Unsatisfactory

Sr. No.	Content Of Evaluation	%A	%B	%C	%D	%E
1	Library Service	47	39	8	3	3
2	Infrastructure	30	46	15	8	1
3	Conduct of teaching learning Process	50	40	5	4	1
4	Office Service	25	43	23	6	3
5	Canteen Service	35	38	13	11	3
6	Conduct of co-curricular Activates	35	45	15	5	0
7	Conduct of Extra Curricular Activities	35	40	21	3	1
8	Interaction between Administrative staff And Students	29	41	17	10	3
9	Interaction with students	35	42	17	4	2
10	Overall rating	21	53	18	7	1

  
IQAC-COORDINATOR  
Dr.Mrs.Nazare K.S